



MONTGOMERY GURU NANAK PUBLIC SCHOOL
Adarsh Nagar Jalandhar

SEALED TENDERS/QUOTATIONS

SEALED QUOTATIONS/TENDERS ARE INVITED FOR **ARTIFICIAL GRASS (CARNIVAL 35 DL) FOR PRE-PRIMARY WING, AS PER ENCLOSED.**

PRINCIPAL

Serial No./Ref. No. 427
Date: 16/02/2026

M.G.N. Public School
Adarsh Nagar, Jalandhar
REQUISITION / DEMAND FORM

Name of the Requisitioner Ankur Pathak Designation KG Activity i/c
Employee code 417 Department Pre Primary
Name & Type of work/ project/purchase Artificial Grass (for partial covering of cemented area opposite i/c office.)

Tender required (Yes / No) , If yes-Tender Date / / (Online or Newspaper)
Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount approx.	Purpose/Remarks	Item Issued or Not Issued
1.	Artificial Grass (CARNIVAL 35 DL)	55x22ft (1 pc.)	75000/-	Better utilisation of area for students to do activities • Beautification	

*Please see supplementary list of items if items are more

Signature of the Requisitioner Ankur Pathak Signature of the Concerned Incharge/Sr. Supv. Sulke Signature of the Principal Sulke

*****For Store Keeper only*****
Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper _____

*****For Purchase Committee Use Only*****
Estimated Cost _____ Budgeted Amount _____ Expenditure Head _____
Expenditure till Date _____ Office Supdt. _____
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹ _____
In words _____

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-ordinator) _____ (Financial Nodal Officer) _____ (Sr. Supervisor) _____ (Store Keeper) _____
(Convener/Principal)