




MONTGOMERY GURU NANAK PUBLIC SCHOOL
Adarsh Nagar Jalandhar

SEALED TENDERS/QUOTATIONS

SEALED QUOTATIONS/TENDERS ARE INVITED FOR **ELECTRICAL ITEMS REQUIRED LED LIGHTS, WIRES & ETC, AS PER ENCLOSED.**

PRINCIPAL

 **M.G.N. Public School**
Adarsh Nagar, Jalandhar
REQUISITION / DEMAND FORM

Serial No./Ref. No. 4123
Date: 06/01/2026

Name of the Requisitioner Ambik Singh Yadav Designation Elect'n'cran
Employee code 619 Department Electrical
Name & Type of work/ project/purchase _____

Tender required (Yes/No) ☐ , If yes-Tender Date ____/____/____ (Online ☐ or Newspaper ☐)
Estimated date of beginning of work ____/____/____ Estimated date of completion of work ____/____/____

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1.	led light 2x2 Panel (36)				
2.	PVC Pipe 1"	5 bundle			
3.	Bend 1"	5 packet			
4.	Junction Box	5 Box			
5.	wire 4mm R+B	6 Roll			
6.	wire 1mm white	6 Roll			
7.	wire 1.5mm Red	4 Roll			
8.	wire 1mm Green	5 Roll		Earth Wire	

*Please use supplementary list of items if items are more

Signature of the Requisitioner Ambik Singh Yadav Signature of the Concerned Incharge/Sr. Supv. [Signature] Signature of the Principal [Signature]

*****For Store Keeper only*****
Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.
9.	Flexible Pipe 1/4"	5 Bundle
10.	Flexible Pipe 1"	5 Bundle
11.	Tape Roll Black - 1 Box	

Signature of Store Keeper _____

*****For Purchase Committee Use Only*****
Estimated Cost _____ Budgeted Amount _____ Expenditure Head _____
Expenditure till Date _____ Office Supdt. _____
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation _____