



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS/QUOTATIONS

SEALED QUOTATIONS/TENDERS ARE INVITED FOR CCTV ITEMS (IT DEPARTMENT), AS PER ENCLOSED.

PRINCIPAL

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 4009
Date: 01/12/2021

REQUISITION / DEMAND FORM

Name of the Requisitioner Manpreet Singh Designation 27
Employee code 317 Department 27 Dept.
Name & Type of work/ project/purchase Purchase

Tender required (Yes / No) ☐ , If yes-Tender Date / / (Online ☐ or Newspaper ☐)
Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
01	NVR 16ch CPPlus	04			
02	CCTV IP Dome 4MP	50			
03	CCTV IP Bullet 4MP	25			
04	CCTV IP Bullet 6MP	05			
05	HDD-4TB	08			
06	Access Point	03			
07	POE 8Port GB	10			

*Please use supplementary list of items if items are more

Signature of the Requisitioner Manpreet Singh Signature of the Concerned Incharge/Sr. Supv. M. Singh Signature of the Principal M. Singh

*****For Store Keeper only*****
Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper

*****For Purchase Committee Use Only*****
Estimated Cost Budgeted Amount Expenditure Head
Expenditure till Date Office Supdt.
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹
In words

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) (Store Keeper)
(M. Singh) (Co-Mentor/Principal)