



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

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SEALED QUOTATIONS/TENDERS ARE INVITED FOR CERTIFICATES FOR STUDENTS (VARIOUS EVENTS IN SESSION 2025-2026) AS PER ENCLOSED.

PRINCIPAL

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1.	Mexit Certificate	1300		Designing & Printing of certificates	
2.	Participation Certificate	1000		SIZE: 18cm by 23cm	

Signature of the Requisitioner: Ankur Pathak Signature of the Concerned Incharge/Sr. Supv. [Signature] Signature of the Principal [Signature]

*****For Store Keeper only*****

Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.
N/A		

Signature of Store Keeper: [Signature]

*****For Purchase Committee Use Only*****

Estimated Cost _____ Budgeted Amount _____ Expenditure Head _____

Expenditure till Date _____ Office Supdt. _____

Valid and responsive quotations were received.

Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.

Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹ _____

In words _____

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) (Store Keeper)

(Convener/Principal)