



MONTGOMERY GURU NANAK PUBLIC SCHOOL
Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

Sealed tenders/quotations are invited for WELDING WORK FOR PHYSICAL EDUCATION of the school latest by **21.05.2025**

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 37/PK
Date 19/5/2025
13/5/25

REQUISITION / DEMAND FORM

Name of the Requisitioner Mrs. Jaswinder Kaur Designation PTI
Employee code 146 Department Physical Education
Name & Type of work/project/purchase Welding work

Tender required (Yes/No) ☒ . If yes-Tender Date 19/5/2025 (Online ☒ or Newspaper ☐)
Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1.	Welding work				
	of structure				
	attached to				
	old structure				
	Cricket Bench				
	P.T.C.				
2.	Weld attached				
	backside				

*Please use supplementary list of items if items are more

Signature of the Requisitioner Jaswinder Kaur Signature of the Concerned Incharge/Sr. Supv. [Signature] Signature of the Principal [Signature]

..... For Store Keeper only

Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty

Signature of Store Keeper [Signature]

..... For Purchase Committee Use Only

Estimated Cost _____ Budgeted Amount _____ Expenditure Head _____
Expenditure till Date _____ Office Supdt. _____
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.

Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹ _____
In words _____

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) (Store Keeper)
(Convener/Principal)

[illegible]