



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

Sealed tenders/quotations are invited for **REPORT CARD FOR EXAMINATION (PRE-PRIMARY)** of the school latest by **10.05.2025**

Note:- For Printing of Report cards (Pls see samples from Pre-Primary Examination dept)

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 3352
Date 3 / 05 / 25

REQUISITION / DEMAND FORM

Name of the Requisitioner Parvinder Kaur Pasricha Designation Kg teacher (Examination Incharge)
Employee code 118 Department Pre-Primary
Name & Type of work/ project/purchase new Report cards (printing)
Tender required (Yes / No) ☒ , If yes-Tender Date 3 / 5 / 2025 (Online ☐ or Newspaper ☐)
Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item issued or Not issued
1.	Report cards for two sessions 2025-26 & 2026-27	Approx 1150		for classes N.Y, L.K.G. & U.K.G. Sample attached	

*Please use supplementary list of items if items are more

Signature of the Requisitioner [Signature] Signature of the Concerned Incharge/Sr. Supv. [Signature] Signature of the Principal [Signature]

*****For Store Keeper only*****

Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper [Signature]

*****For Purchase Committee Use Only*****

Estimated Cost Budgeted Amount Expenditure Head
Expenditure till Date Office Supdt.
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹
In words

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) [Signature] (Store Keeper)
(Convener/Principal)



MONTGOMERY GURU NANAK PUBLIC SCHOOL

HOLISTIC PROGRESS CARD

KINDERGARTEN



PHOTO

Session _____

ADMISSION NO. _____

NAME _____

CLASS _____ SECTION _____

DATE OF BIRTH _____

FATHER'S NAME _____

MOTHER'S NAME _____

TEACHER'S NAME _____



Montgomery Guru Nanak Public School