

Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

Sealed tenders/quotations are invited for NEED NEW TRAVELLER FOR TRANSPORT of the school latest by **20.05.2025**

M.G.N. Public School **Adarsh Nagar, Jalandhar**

Serial No./Ref. No. 3400
Date: 13/05/25

REQUISITION / DEMAND FORM

Name of the Requisitioner Sarrajat Singh Designation B/M(E-0)
Employee code 568 Department Transport
Name & Type of work/ project/purchase Need New Traveller

Tender required (Yes / No) ☐ , If yes-Tender Date / / (Online ☐ or Newspaper ☐)
Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1	Force Traveller 911D			Traveller 911D PS/ABS/EDS/FAPS BSVI	

Please use supplementary list of items if items are more
Sarrajat Singh
Signature of the Requisitioner

Signature of the Concerned Incharge/Sr. Supv.

Signature of the Principal

.....For Store Keeper only.....
Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper Sarrajat Singh
13/5/25

.....For Purchase Committee Use Only.....

Estimated Cost Budgeted Amount Expenditure Head
Expenditure till Date Office Supdt.

Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹
In words

(Headmistress Cum Acqd. Co-ordinator/ HOD/Co-Ordinator)

(Financial Nodal Officer)

(Sr. Supervisor)

(Store Keeper)

(Convener/Principal)