



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

Sealed tenders/quotations are invited for CERTIFICATES TO BE GIVEN TO STUDENTS OF NY, LKG AND UKG FOR SESSION 2025-2026 of the school latest by **14.05.2025**

Note:- 300 GSM (Pls see samples from School Pre-Primary Wing)

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1.	Mexit Certificates	1300		* For various competitions.	
2.	Anticipation Certificates	1000		* Repetition of design of previous session	
				* Samples attached.	

Signature of the Requisitioner: *Anku Pathak* Signature of the Concerned Incharge/Sr. Supr.: *[Signature]* Signature of the Principal: *[Signature]*

For Store Keeper only

Items not issued (Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper: *[Signature]*

For Purchase Committee Use Only

Estimated Cost: _____ Budgeted Amount: _____ Expenditure Head: _____

Expenditure till Date: _____ Office Supdt.: _____

Valid and responsive quotations were received.

Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.

Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹ _____

In words _____

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Modal Officer) (Sr. Supervisor) (Store Keeper)

(Convener/Principal)



