



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

Sealed tenders/quotations are invited for UNIFORM FOR ALL WINGS of the school latest by **15.05.2025**

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 3333
Date: 22/04/25

REQUISITION / DEMAND FORM

Name of the Requisitioner Samrajit Singh Designation Bm, ic Class, Office TPT
Employee code 568 Department ALL WING
Name & Type of work/ project/purchase UNIFORM

Tender required (Yes/No) ☒ YES, If yes-Tender Date 5/5/2025 (Online ☒ or Newspaper ☐)
Estimated date of beginning of work / Estimated date of completion of work /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1.	ALL WING UNIFORM				
	LIST ATTACHED IN				
	BACKSIDE				

*Please use supplementary list of items if items are more

Signature of the Requisitioner Samrajit Singh Signature of the Concerned Incharge/Sr. Supv. [Signature] Signature of the Principal [Signature]

*****For Store Keeper only*****
Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper [Signature] 28/4/25

*****For Purchase Committee Use Only*****
Estimated Cost _____ Budgeted Amount _____ Expenditure Head _____
Expenditure till Date _____ Office Supdt. _____
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹ _____
In words _____

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) [Signature] (Store Keeper)
(Convener/Principal)

TOTAL STR. OF UNIFORM 2025-2026

SR. NO.		Number				
1	Mali	3				
2	Plumber	1				
3	Elecrition	1				
4	Peon Gents	13				
5	Peon Ladies	8				
6	Cleaning staff Gents	9				
7	Cleaning staff Ladies	8				
8	Driver	18				
9	Conductor	14				
10	Security Day/Night	7				
	TOTAL	82 Pairs				

Lasies suits 5-1/2 MTR for one suit (for 16 ladis need 32 suits & 32 dupatta)
 Stitching only Ladis suits per suits 450x32= 14400/- only

Gents jacket Dark navy blue with MGN color logo - 66pcs

Ladies sweater fullbaju dark navy blue with MGN color logo - 16pcs

Total - 82pcs

Pagari 8mtrs for 11 driver/conductor dark navyblue color perhead two - 24 pcs

Cap for all employees perhead two cap dark nevy blue color - 112pcs

2 Driver retird on 31may2025 need 2uniform extra for newcomers
 and Rs2000 cash for stitching aprox. 2pagri 2 caps

Security full accessories- 7set

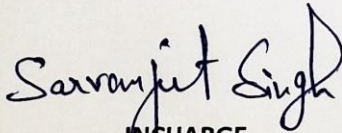
Pant 2pc with stitching + name plate + shoulder MGN logo & cap with school logo

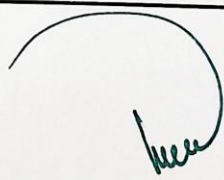
Shirt 2pc

Belt with stick & cover

socks pair - 2

Shoes pair - 2


Sarvagjit Singh
 INCHARGE


 PRINCIPAL