



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

Sealed tenders/quotations are invited for AMC FOR RO of the school latest by **10.04.2025**

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 3262.
Date: 31/4/2025

REQUISITION / DEMAND FORM

Name of the Requisitioner ਮੇਜਰ ਜਨਰਲ Designation ਮੇਜਰ
Employee code 243 Department ਮੇਜਰ
Name & Type of work/ project/purchase ਮੇਜਰ

Order required (Yes / No) ☐, If yes-Tender Date / / (Online ☐ or Newspaper ☐)

Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
	AMC				
	ਮੇਜਰ ਲਾ-2	7	ਮੀ		
	ਮੇਜਰ ਲਾ-2				
	ਮੇਜਰ ਲਾ-2				
	ਮੇਜਰ ਲਾ-2				
	ਮੇਜਰ ਲਾ-2				
	ਮੇਜਰ ਲਾ-2				
	ਮੇਜਰ ਲਾ-2				
	ਮੇਜਰ ਲਾ-2				
	ਮੇਜਰ ਲਾ-2				

Signature of the Requisitioner ਮੇਜਰ ਜਨਰਲ Signature of the Concerned Incharge / Sr. Supv. ਮੇਜਰ Signature of the Principal ਮੇਜਰ

*****For Store Keeper only*****

Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper ਮੇਜਰ 31/4/25.

*****For Purchase Committee Use Only*****

Estimated Cost Budgeted Amount - Expenditure Head
Expenditure till Date Office Supdt.
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will be words

Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator (Financial Nodal Officer) (Sr. Supervisor) (Store Keeper)
(Convener/Principal)