



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS / QUOTATIONS

Sealed tenders/quotations are invited WALL CLOCK FOR PRIMARY WING of the school latest by **24.03.2025**

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 3206
Date: 17/3/25

REQUISITION / DEMAND FORM

Name of the Requisitioner Ms. Asli Kumara Designation P.R.T
Employee code 104 Department Primary wing
Name & Type of work/ project/purchase Wall Clock

Tender required (Yes / No) ☒, If yes-Tender Date / / (Online ☒ or Newspaper ☐)

Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1.	Wall clocks for classes 1 to 5	32			
	Including Art, dance and music rooms				

Signature of the Requisitioner Asli Kumara Signature of the Concerned Incharge /Sr. Supv. Signature of the Principal

*****For Store Keeper only*****

Items not issued : (Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.
	Not Available	

Signature of Store Keeper 17/3/25

*****For Purchase Committee Use Only*****

Estimated Cost Budgeted Amount Expenditure Head
Expenditure till Date Office Supdt.

Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹
In words

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) (Store Keeper)

(Convenor/Principal)