

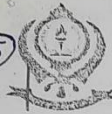


MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS/QUOTATIONS

SEALED TENDERS ARE INVITED FOR **Premium Insulation Sheet JSW AZ150 –Pre-Painted Sheet, Pre-Painted Bend Sheet, Insulation Roll, Screw , Ventilator with Base, Iron Pipes etc.** as per requirement (Size 44 feet by 44 Feet) of MGN Public School, Adarsh Nagar, Jalandhar

⑤ 

MGN Public School
Adarsh Nagar

REQUISITION FORM

Serial No. 2803 Ref. No. MPEAN/RP/2803 Date: 14/11/24

Name of the Requisitioner Sangeeta Bhatia Designation HM + Acad Coord.

Name of work/ project/purchase Shifting of Paint work (Third floor above canteen)

Employee code 029 Department _____

Estimated date of beginning of work _____ Estimated date of completion of work _____

S.No.	Description	Quantity	Amount	Purpose/Remarks
-	Shifting of Paint work on 3rd floor above canteen			44X44 FT Sheet
-	Iron for shed with labour + cover sheet			
-	Mason + Material			
-	Miscellaneous expenses (if any)			

Signature of the Requisitioner _____ Signature of the Concerned Incharge /Sr. Supv. _____ Signature of the Principal _____

*****For Store Keeper only*****

Items Issued:(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Items not issued:

S.No.	Description	Reason

Estimated Date of Beginning of Work _____ Estimated Date of End of Work _____

Signature of Store Keeper _____

*****For Purchase Committee Use Only*****

For purchase through Purchase Committee

Estimated Cost _____ Budgeted Amount _____ Expenditure Head _____

Expenditure till Date _____ Office Supdt. _____