



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS/QUOTATIONS

Sealed tenders/quotations are invited RO 50 LITRE FOR MAIN GROUND of the school latest by **24.03.2025**

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 3231.
Date: 22/3/2025

REQUISITION / DEMAND FORM

Name of the Requisitioner महेश कुमार Designation बलावर
Employee code 243 Department मेन गार्ड-5
Name & Type of work/ project/purchase _____

Tender required (Yes / No) ☒ Yes If yes-Tender Date ____/____/____ (Online ☒ or Newspaper ☐)

Estimated date of beginning of work ____/____/____ Estimated date of completion of work ____/____/____

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
	<u>ओरो फिल्टर 1 पीस</u> (RO Filter)				
	<u>(Purodop)</u>				

Signature of the Requisitioner महेश कुमार Signature of the Concerned Incharge /Sr. Supv. [Signature] Signature of the Principal [Signature]

*****For Store Keeper only*****

Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper [Signature] 22/3/25.

*****For Purchase Committee Use Only*****

Estimated Cost _____ Budgeted Amount _____ Expenditure Head _____
Expenditure till Date _____ Office Supdt. _____

Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹ _____
In words _____

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) (Store Keeper)