



MONTGOMERY GURU NANAK PUBLIC SCHOOL

Adarsh Nagar Jalandhar

SEALED TENDERS/QUOTATIONS

Sealed tenders/quotations are invited **RENEWAL OF BUS PERMIT** of the school latest by **10.03.2025**.

M.G.N. Public School
Adarsh Nagar, Jalandhar

Serial No./Ref. No. 3180
Date 03 / 03 / 25

REQUISITION / DEMAND FORM

Name of the Requisitioner Sarwanjeet Singh Designation PM (E-0)
Employee code 568 Department Transport
Name & Type of work/ project/purchase Renewal of Bus Permit
Tender required (Yes / No) ☒ If yes-Tender Date / / (Online ☒ or Newspaper ☐)
Estimated date of beginning of work / / Estimated date of completion of work / /

S.No.	Description	Quantity	Amount	Purpose/Remarks	Item Issued or Not Issued
1.	PB08EM2459		15320	Valid upto 17/3/25	
2.	PB08EM2387		15320		

Signature of the Requisitioner Sarwanjeet Singh Signature of the Concerned Incharge /Sr. Supv. Signature of the Principal
*****For Store Keeper only*****

Items not issued :(Same Serial Order to be mentioned as stated above against each item)

S.No.	Description	Qty.

Signature of Store Keeper

*****For Purchase Committee Use Only*****

Estimated Cost Budgeted Amount Expenditure Head
Expenditure till Date Office Supdt.
Valid and responsive quotations were received.
Bids/quotes were technically found acceptable & were considered for Financial/ Commercial comparison.
Certified that Committee has scrutinized all valid quotations/bids.

Comments/Recommendation

The total financial implications will ₹
In words

(Headmistress Cum Acad. Co-ordinator/ HOD/Co-Ordinator) (Financial Nodal Officer) (Sr. Supervisor) (Store Keeper)

