



**MGN PUBLIC SCHOOL
ADARSH NAGAR JALANDHAR**

NOTICE INVITING TENDER

FOR THE PERIOD FROM 01/04/25 to 31/03/26 (Applicable for S.No.1,2,7)
SEALED TENDER/ QUOTATION are invited for the following work/ items.

Last date & time for submission of tender documents is 27.02.2025 by 02:30 pm

1. Outsource Services – Housekeeping (Full time), Labour, Painter, Carpenter, Mason, Helper etc.
2. Outsource Services Pvt. Security Services
3. Group Photographs (Clicking & printing as per sample available from School).
4. Photocopier (Canon -Image runner C3020/ Kyocera MJ3200/ Sharp BP 30M31/ Ricoh M 2702/Konica Minolta 205i).
5. Printing of Prospectus, School Almanac, Teacher Diary, Class Attendance Register, Letter Head, (As per sample available from School).
6. Various Sports items for Basket Ball, Volleyball, Badminton games & ground marking machine etc.
7. Canteen Services (Dry/wet).
8. Hot Case (Jumbo Size, 3 shelves for 25-30 tiffins)
9. AC (1.5 Ton) Inverter / Non Invertor.

Tender documents i.e. Tender form / other terms and conditions/details can be downloaded from website of respective school.

For queries, if any, email: - <https://www.mgnadarshnagar.org>, mgnps@yahoo.in , info@mgnadarshnagar.org, Contact info.: - 0181-2254463, 64

MGN PUBLIC SCHOOL, ADARSH NAGAR, JALANDHAR

OUTSOURCE STAFF REQUIREMENT- HOUSE KEEPING

Sealed tenders are invited from concerned dealers /companies for the following latest by **27.2.2025 2.30 PM.**

Note :- School Principal reserve the right to cancel /modify any of the following tender with the permission of Management.

TYPE OF WORKER	No. OF WORKER
MASON	= 1
LABOUR	= 2
PAINTER	= 2
CARPENTER	= 1
HELPER	= 13 +2 (New) =15
SWEEPER	= 7 +2 (New) =9

	30

***No. of persons may increase or decrease depending upon the demand.**

AGREEMENT /TERMS & CONDITIONS FOR CLEANING, CONSTRUCTION SERVICES ETC. FOR THE YEAR 2025-26.

This is the agreement between M.G.N PUBLIC SCHOOL Adarsh Nagar, Jalandhar and outsource co. for the period 1-4-2025 to 31-3-2026 is as under:

1. That outsource housekeeping company will provide the services of man power required for cleaning and construction works.

- 2. All rates of related jobs/works are according to Govt. rates or more than the Govt.rates for 8 hours.**
- 3. The uniforms for outsource staff will be provide by the company**
- 4. That the staff will perform duty under the supervision of PRINCIPAL M.G.N PUBLIC SCHOOL, Adarsh Nagar, Jalandhar or any person assigned by him.**
- 5. That the timing of duty will be as instruct by the Principal.**
- 6. That the company will be responsible for antecedents and discipline of the individuals.**
- 7. That MGN PUBLIC SCHOOL, ADARSH NAGAR, JALANDHAR will make payment by 7th day of each month to Outsource co.**
- 8.MGN PUBLIC SCHOOL ADARSH NAGAR, JALANDHAR has right to dispense with services giving the one month prior notice.**
- 9. Company will assign /provide a Supervisor for the outsource staff.**
- 10. Company will be responsible to provide replacement for absent worker.**
- 11. GST as/if applicable will be borne by the Contractor and he will solely responsibility for the same.**

BOTH THE PARTIES HAVE AGREED TO EXECUTE THE CONTACT ON THIS DAY, MONTH AND YEAR BY THE FOLLOWING

OUTSOURCE STAFF REQUIREMENT- PRIVATE SECURITY

TYPE OF WORKER	No. OF WORKER
SECURITY GUARDS	= 6
SECURITY SUPERVISOR	= 1

***No. of persons may increase or decrease depending upon the demand.**

AGREEMENT/TERMS & CONDITIONS FOR PRIVATE SECURITY FOR THE YEAR 2025-26

1. Outsource co. is desirous of providing Security Services to MGN Public School, Adarsh Nagar, Jalandhar, the terms and conditions will be as follows:-

2. That Outsource co. will provide One Supervisor 6 security guard-8 hr duty guards to MGN Public School, Adarsh Nagar, Jalandhar w.e.f 1.4.25 for one year + GST if applicable.

3. That the guards will wear stipulated uniform and accessories provided by the company.

4. That the guards will perform duty under the supervision of Principal MGN Public School, Adarsh Nagar, Jalandhar and to his satisfaction.

5. That the timings of the duty will be as instructed by the Principal.

6. That the duty timing of the guards will be as instructed.

7. That the agency will be responsible for the antecedents and discipline of the individuals.

8. That MGN Public School, Adarsh Nagar, Jalandhar will make payment by 7th day of each month by Cheque directly to the said agency in the name of Outsource co.

9. MGN Public School, Adarsh Nagar, Jalandhar has the right to dispense with the services of any guard/complete guards/complete contract provided by the said agency by giving one month notice & vice versa.

10. Company will be responsible to provide replacement for absent worker.

11. GST as/if applicable will be borne by the Contractor and he will solely responsibility for the same.

**M.G.N. PUBLIC SCHOOL,
ADARSH NAGAR,JALANDHAR**

**Sealed tenders/quotations are invited from concerned dealers
for the following latest by 27.2.2025 2.30 PM.**

CLASS GROUP PHOTO

CLASSES 1 to 5 = 25 Section

Approx. 500 students

(Clicking & printing as per sample available from School).

**ONE PHOTOCOPIER (Canon -Image runner C3020/ Kyocera
MJ3200/ Sharp BP 30M31/ Ricoh M 2702/Konica Minolta
205i).**

**PRINTING OF THE FOLLOWING AS PER SAMPLE AVAILABLE
FROM SCHOOL.**

- | | |
|-------------------------------------|----------------------|
| 1. School Prospectus | - 1000 Pcs |
| 2. School Almanac | - 3650 pcs |
| 3. Teacher Diary | - 200 pcs |
| 4. Class Attendance Register | - 100 pcs |
| 5. School Letter pads/Heads | - 4000 copies |

**M.G.N. PUBLIC SCHOOL,
ADARSH NAGAR,JALANDHAR**

**Sealed tenders/quotations are invited from concerned dealers
for the following latest by 27.2.2025 2.30 PM.**

Hot Case (Jumbo Size, 3 shelves for 25-30 tiffins) for class rooms

ACs (1.5 Ton) Inverter / Non Invertor for class rooms etc.
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**Sealed tenders/quotations are invited from concerned dealers
for the following latest by 27.2.2025 2.30 PM.**

Canteen Services (Dry/wet).

Various Sports items for Basket Ball, Volleyball, Badminton games & ground marking machine etc. as per following list.

S.No.	Description	Quantity Approx.
1	Basketball Nivia Top Grip Size - 05	15
2	Basketball Nivia Top Grip Size - 06	15
3	Basketball Nivia Top Grip Size - 07	15
4	Basketball Nivia leather Pro touch Size- 06	2
5	Basketball Nivia leather Pro touch Size- 07	2
6	Football Nivia Rabona Pro size -05	20
7	Football model Trainer size- 04	40
8	Football Net set Code 5606	2
9	Bibs set 12 Green +12 Orange	24
10	Lawn Tennis 7lazenger 2 Packets Ball 60 in each packet	120 PC
11	Volleyball supervolley Spartan	24
12	Volleyball Net Heavy	2
13	Volleyball net wire heavy 30 meter	1
14	Taekwondo Target double kicking	20
15	Taekwondo Irani Target USI	5
16	Badminton Net Yonex	2
17	Badminton Mavis Shuttle	350
18	Badminton AS-2 Shuttle 3 boxes	3
19	Yoga standard mats 20 PC	20
20	Boxing Fox pad USI	20
21	Chess Magnetic Demo Chess Board	02
22	Cricket Turf balls (pilot)	100
23	Cricket Nett 15ft height ×150 ft length	01
24	Cricket Stumps with bails (pilot)	01 Dzn
25	Plastic Markers 200 pc	2000
26	Cone 6 inch	17

27	Cone 9 inch	27
28	Cone 12 inch	50
29	Plastic Hurdle 06 inch nivia	24
30	Plastic Hurdle 09 inch nivia	24
31	Plastic Hurdle 12 inch nivia	24
32	Rubber Medicine ball 1 kg	10
33	Rubber Medicine ball 2 kg	10
34	Balls carry bag 05	400
35	Hulla Hopes	20
36	Smiley Balls	50
37	Skipping	10
38	Air Cycle Pump	6
39	Karate Chest Guard red and blue RK	6
40	Karate Gloves red and Blue RK	6
41	Karate leg guard/ Foot Guard RK	6
42	Karate Arm Guard RK	6
43	Karate Head Guard RK	6
44	Karate kicking pad RK	10
46	Ground Marking Machine gurdas made	2
	Misc. items	

***Qty. may increase or decrease depending upon the demand**